



Devi Ahilya Vishwavidyalaya

(Grade 'A+' University, Accredited by NAAC)

Institute of Engineering & Technology

Vikramshila Parisar, Khandwa Road, Indore - 452017

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NOTICE

Academic & Physical Facilities Issues – First Point of Contact (First Level Escalation)

Students are hereby informed that for any issue related to:

Theory & Laboratory Classes, Classrooms, Laboratory Equipment, Timetable, Faculty-related academic concerns, Departmental academic & physical facilities (water, sanitation, hygiene, cleaning etc)

they should **first contact the Head of the respective Department (HoD)** before approaching to the Director Office.

The **HoD is the designated First-Level Authority** for resolving such matters and every effort will be made to address the issue promptly at the departmental level.

If the issue remains unresolved even after approaching the HoD, students may subsequently contact the **Director's Office** with the details of the matter and the action already taken at the department level.

Students are advised to follow this communication channel to facilitate timely and efficient resolution of their concerns.

Director

Director

Institute of Engineering & Technology

Devi Ahilya Vishwavidyalaya

INDORE

Have an Academic or Departmental Issue? Contact Your HoD First.

Notify to:

1. All Students of IET
2. All Teachers, IET
3. All HoDs, IET
4. Administrative Officer, IET
5. Office of Director, IET